

# **SAN DIEGO FAMILY JUSTICE CENTER**

## **OFF-SITE PARTNERSHIP AGREEMENT**

### **INTRODUCTION**

The Office of the San Diego Family Justice Center (“FJC”) is a community initiative launched by the City of San Diego (“City”) through the leadership of the Mayor, City Council, City Manager, City Attorney and Police Chief. The FJC is designed to bring domestic violence professionals together in a collaborative effort to provide domestic violence victims and children greater support and accessibility to services and resources. This collaborative effort is intended to make the entire process of reporting domestic violence less intimidating and receiving services more efficient for everyone involved.

### **PURPOSE**

This Off-Site Partnership Agreement (“Agreement”) sets forth the basic terms under which \_\_\_\_\_ (name of agency) (“Participating Partner”) will voluntarily provide services to and participate in the goals and objectives of the FJC, consistent with the Family Justice Center Operations Manual, attached.

### **TERMS**

#### **A. CITY OBLIGATIONS.**

The City through the Family Justice Center agrees to provide the Participating Partner the following at no cost to the Participating Partner, except as specifically provided herein:

1. Provide opportunities to cross train Family Justice Center Staff
2. Disseminate agency information at the FJC.
3. Refer FJC clients to agency where appropriate
4. List agency on the FJC website
5. Provide training about the FJC
6. Provide FJC materials
7. Provide letters of support for grant applications where appropriate

#### **B. PARTICIPATING PARTNER OBLIGATIONS.**

Participating Partner agrees to:

1. Accept referrals from FJC
2. Disseminate FJC information at the agency
3. Assign one employee to Act as a Community Advisor at FJC Strategic Planning (Bi-Annual) Meetings

4. Provide cross-training to FJC Staff
5. Support the goals and objectives of the FJC
6. Support the FJC in seeking grants where appropriate
7. Provide interpreter services, when necessary to communicate with its clients, and also to pay its fair share of interpreter services if the Participating Partner uses an interpreter paid for by the City. Participating Partner may avail itself of any of the free interpreter services available at the FJC.

C. OTHER PROVISIONS.

The parties further agree as follows:

1. The participation of the Participating Partner at the FJC does not create any employment, tenancy or agency relationship between the City and the Participating Partner or any of its officers, employees, volunteers, agents or contractors;
2. The City may unilaterally terminate this Agreement upon 60 days written notice, or less time if the Site Committee finds that extraordinary circumstances exist requiring immediate termination of Participating Partner's activities at the FJC;
3. Participating Partner may terminate this Agreement upon 60 days written notice to the City;

The above stated conditions are understood and agreed upon by the undersigned.

Dated: \_\_\_\_\_

\_\_\_\_\_  
For the Family Justice Center

Dated: \_\_\_\_\_

\_\_\_\_\_  
For Participating Partner